

## **Westward Whiskey Distillery Tasting Room and Events Guide**

The Tasting Room Guide contributes to the company's success by educating customers about Westward American Single Malt Whiskey and sharing delicious pours of whiskey with customers. They proactively support a safe work environment by upholding the company's safety procedures. They live the company's core value of taking care of our own – our coworkers, our friends and our neighbors.

Westward Whiskey maintains four retail spaces in Portland: One at the Distillery in Southeast Portland, one on Northwest 23rd Ave and two at the Portland International Airport.

Essential functions:

- Engage with customers with a friendly positive disposition
- Open and Close store, balance register, and count inventory
- Sign customers up for the Westward Whiskey Club
- Process transactions quickly and accurately
- Greet customers upon arrival and assist with tastings and merchandise sales
- Sample and serve customers Westward Whiskey products
- Develop and maintain product knowledge with assistance from retail management
- Clean and stock store as needed
- Maintain regular and reliable attendance
- Other duties assigned by Westward Whiskey management

Job Perks

- Base Pay \$15/hr - With Tips and Incentive \$20+/hr
- Monthly sales incentive programs
- Pre Tax 401k Matching
- Monthly bar tab
- Club sign up bonus
- Free membership to the whiskey club
- Monthly bottle of whiskey

Job Requirements:

- Flexible schedule and available to cover shifts
- Reliable transportation to and from work
- Must be able to work weekends, including mornings and/or evenings
- Desire to learn and teach others about local and regional distilling industry
- Excellent customer service skills and ability to engage with customers in a professional and positive manner